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April 19, 2021

WORK SESSION AGENDA

5:00 PM

PERRY EVENTS CENTER

1121 MACON ROAD, PERRY, GA 31069

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**To join the meeting by Facebook:** Use this URL - [facebook.com/cityofperryga](https://facebook.com/cityofperryga)  
This will allow you to view and hear the meeting.

1. Call to Order: Mayor Randall Walker, Presiding Officer.
2. Roll:
3. Items of Review/Discussion: Mayor Randall Walker
  - 3a. Department of Public Works
    1. Stormwater Culvert Restoration Projects – Ms. A. Fitzner.
  - 3b. Finance Department
    1. Discussion of establishing policy for the release of utility account small balances – Mr. M. Worthington.
  - 3c. Department of Leisure Services
    1. Citizen Contact Program – Mr. S. Swan.
  - 3d. Office of the City Manager
    1. Selection of pedestrian lighting design for Hampton Court – Ms. A. Hardin.
    2. Use of Federal monies – Mr. L. Gilmour.
    3. Review of traffic counts in downtown district – Mr. L. Gilmour.
4. Council Member Items:
5. Department Head/Staff Items:
6. Adjourn.

In accordance with the Americans with Disabilities Act, accommodations are available for those who are hearing impaired and/or in need of a wheelchair. The Perry City Council Agenda and supporting material for each item is available on-line through the City's website at [www.perry-ga.gov](http://www.perry-ga.gov).



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Stormwater Culvert Repair





37" Height 65" Width 45' Linear Feet  
Corrugated metal pipe

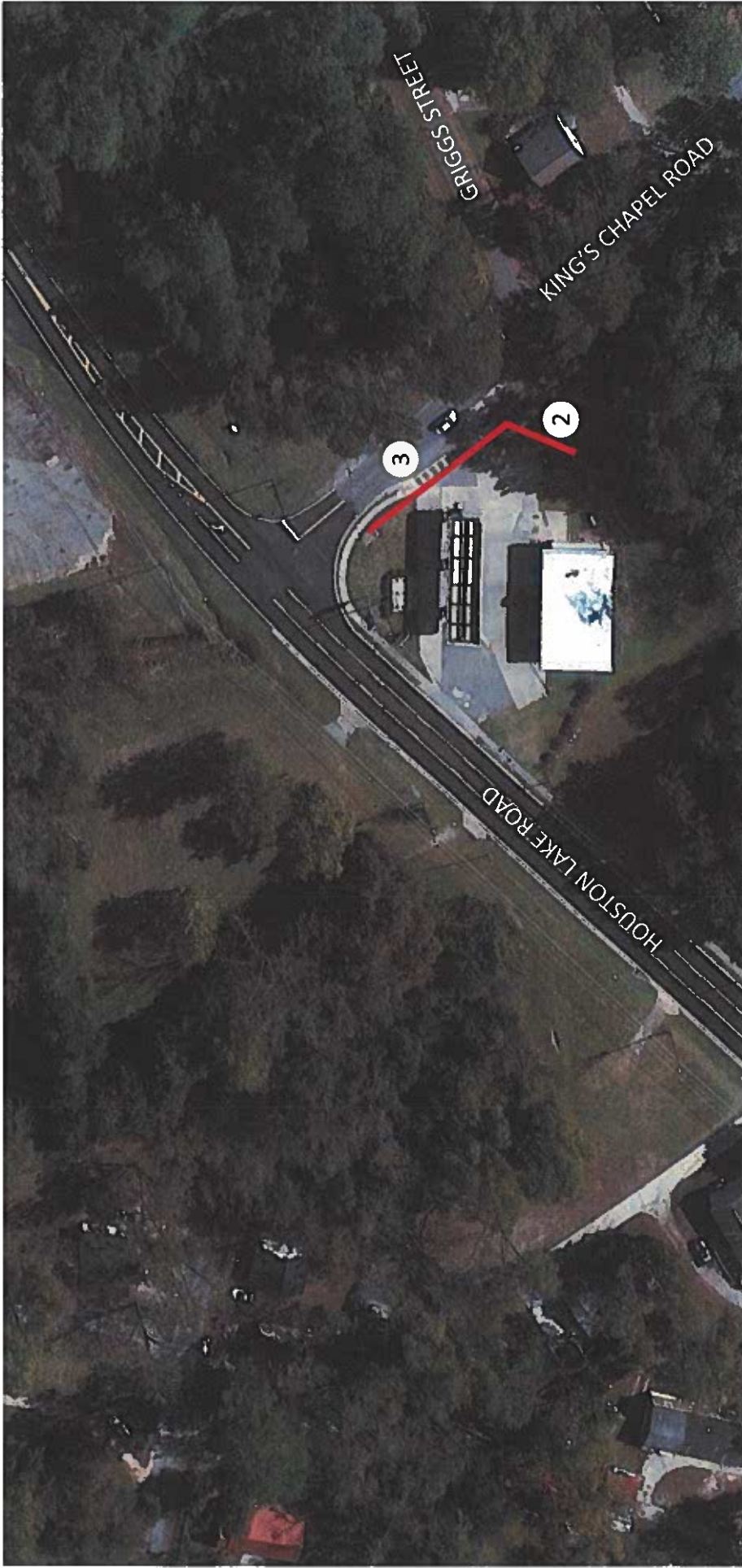
**\$11,475.00**

- Removal of silt and debris
- Fill void
- Invert repair as needed
- Pre/post video inspection



①





②



60" Diameter 50' Linear Feet  
Corrugated metal pipe

**\$15,000.00**

- Removal of silt and debris
- Fill void
- Invert repair as needed
- Pre/post video inspection

③



60" Diameter 80' Linear Feet  
Corrugated metal pipe

**\$24,000.00**

- Removal of silt and debris
- Fill void
- Invert repair as needed
- Pre/post video inspection

## Recommended Vendor

Utility Asset Management, Inc.

- Perry, GA



Successful project history with the City:

- Rozar Park pipe repair
- Houston Springs pipe repair
- Various manhole repairs

Total requested funds: \$50,475.00



April 6, 2021

To: City of Perry  
Attn: Ansley Fitzner

Re: **Culvert Restoration – Various Locations**

**Scope of Work:**

Furnish all materials, equipment, labor, and supervision to restore the structural integrity of existing corrugated metal culverts by SpinCast application of an 8000 PSI fiber reinforced engineered pipe repair mortar to a minimum finished thickness of 1-inch as follows:

✓ **Site #1 MOBLEY FURNITURE (Priority 1)**

SpinCast existing 37" H x 65" W x 45' LF CMP \$11,475.00 / LS

Includes removal of silt and debris from inside culvert, flow control during normal conditions, invert repairs as needed, fill void as needed, pre/post video inspection by GoPro camera.

✓ **Site #2A KINGS CHAPEL ROAD (Priority 1)**

SpinCast 60" dia. x 50 LF CMP to blind JB \$15,000.00 / LS

Includes removal of silt and debris from inside culvert, flow control during normal conditions, invert repairs as needed, and pre/post video inspection by GoPro camera.

**Site #2B KINGS CHAPEL ROAD EASEMENT (Priority 4)**

SpinCast 35" H x 47" W x 670 LF CMP \$137,350.00 / LS

Includes removal of silt and debris from inside culvert, flow control during normal conditions, invert repairs as needed, pre/post video inspection by GoPro camera.

**Notes:**

1. This line segment is covered with tree roots above and below. We recommend the removal of trees that are growing within the trench line to eliminate further root intrusion. This proposal does not include tree removal.
2. We will need assistance from the City to clear the easement, provide mid-point access to set up in the middle, and perform rehab operations in both directions.
3. After SpinCasting is complete, we recommend pouring flowable fill or suitable soil around the culvert's top portion of exposed areas. This proposal does not include covering the exposed pipe.

**Licensed In:**

Alabama \* Georgia \* Florida \* South Carolina \* North Carolina \* West Virginia

Corporate Office:

2025 US Hwy 41 S. ♦ Perry, Georgia, 31069  
Office: 478-847-2301 ♦ E-Fax : 678-623-0282  
www.uamonline.com



**Site 2C KINGS CHAPEL ROAD FROM BLIND JB TO JB AT CORNER OF HOUSTON LAKE ROAD (Priority 1).**

SpinCast 60" dia. x 80 LF CMP to blind JB \$24,000.00 / LS

Includes removal of silt and debris from inside culvert, flow control during normal conditions, invert repairs as needed, and pre/post video inspection by GoPro camera.

**Site 2D KINGS CHAPEL ROAD UNDER HOUSTON LAKE ROAD (Priority 3)**

SpinCast 36" dia. x 160 LF (2) EA @ 80LF CMP \$28,800.00 / LS

Includes removal of silt and debris from inside culvert, flow control during normal conditions, invert repairs as needed, pre/post video inspection by GoPro camera.

**Site 3 109 HILL ROAD (Priority 4)**

SpinCast 30" dia. x 100 LF (2) EA @ 50 LF CMP \$15,000.00 / LS

Includes removal of silt and debris from inside culvert, flow control during normal conditions, invert repairs as needed, pre/post video inspection by GoPro camera.

**Site 4 FRANK SATTERFIELD @ CHEROKEE TO 400 BLOCK FRANK SATTERFIELD JB1 to HEADWALL 15 LINE SEGMENTS (Priority 2)**

SpinCast 28" H x 41" W x 1198 LF \$191,680.00 / LS

Includes removal of silt and debris from inside culvert, flow control during normal conditions, invert repairs as needed, pre/post video inspection by GoPro camera.

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**NOTE:**

1. We will need access to a potable water supply from nearby hydrants for each location for materials mixing.
2. Priority Distinction:
  - a. Priority 1 – Pipe runs under, parallel, or perpendicular to the roadway. Invert has deteriorated, and loss of soil is evident.
  - b. Priority 2 – Pipe runs under, parallel, or perpendicular to the roadway. Invert has significant rust but no evidence of soil loss
  - c. Priority 3 – Pipe runs under roadway but still in good condition with minimal rust in invert and no soil loss.
  - d. Priority 4 – Pipe in medium to poor condition but runs through an easement.

Thank you for this opportunity to provide our proposal on this work. If you have any questions, please do not hesitate to call me.

Sincerely,

Anita Clyne – President  
Utility Asset Management, Inc.

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**Proposal:  
Citizen Contact Program**

# Program Objectives:

- -To assist citizens and families with aging and disabled loved ones who prefer to live independently.
- - Provide information and resources regarding public services within the City of Perry.
- - To provide emergency/non-emergency response to citizens that express the need.
- - To help isolated citizens by providing regular phone contact.



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# Program Operations:



## Enrollment

- Citizens or family members will have the option of opting into the program.
- Family members must have the consent of the citizen being enrolled in the program.



## Check-In

- A courtesy call will be placed on the schedule pre-determined by participants.
- City and Community resources shared.



## Check-Up

- If the citizen does not answer the check-in call after a preset number of attempts, first responders will be notified.
- First responders (Fire and Police) will conduct a welfare check.





# Detailed Plan of Action



## Courtesy Calls

- Staff will make (3) attempts to make contact.
- These calls will be placed within 20 min increments.



## Notification

- The listed point of contact will be notified of the failed attempts.
- The decision to request emergency assistance or wellness check is made by this designated person.



## Check-Up

- If the listed POC does not answer within 2 attempts (10 min increments), first responders will be contacted.
- A Wellness Check will be conducted

# Courtesy Call "Script"

- Hello. This is (Staff Member), with the City of Perry's Citizen Contact Program.
- I am calling to speak with (Citizen's Name).
- This program's objective is to provide our citizens with information and direction to resources.
- (Citizen's Name) is there anything that we can assist you with today?



# Available Resources:

## Emergency Services

### • **Call 911**

## City of Perry Services

- Perry PD & Perry FD
  - 478-988-2800
- Wellness Checks
- Customer Service
  - 478-988-2754
- Public Works
  - 478-988-2731
- Leisure Services
  - 478-988-2860

## Community Resources

- Perry Senior Center
  - 478-988-0060
- Perry Volunteer Outreach
  - 478-218-2274
- Dept. of Veterans Affairs
  - 478-224-1309





# Considerations (Internal) →

## Operation Hours:

- Monday - Friday
- 8:00 AM to 5:00 PM
  - First call at 9:00 AM

## Resources

- Provide point of contact for listed departments.
- Send an email correspondence for records.

## Technology

- Ensure Caller-ID displays "City of Perry"
  - Many of our citizens receive "scam" telephone calls. Our participants may be hesitant to answer a call, without this approach.

## Similar Services

- RU-OK?
  - The Houston County Sheriff Dept. has a similar system in place. Perry PD currently works in collaboration with this system.



# Questions?





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Department of Economic Development

To: Mayor & Council

From: Ashley Hardin, CEcD, Economic Development Administrator

Date: 4.15.2021

Re: Pedestrian Lighting Solutions for Hampton Court

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As the city plans for pedestrian sidewalks for Hampton Ct. to connect the hotels to restaurants and future new developments, pedestrian lighting is needed. I recently met with all the owners/management staff of hotels on Hampton Court and Marketplace Dr. They, as well as city staff, are all in agreement that a modern, pedestrian lighting design is preferable in this area.

The examples provided were the Enterprise, Lifestyle, Mirada and Constitution. Of the four options, all preferred the Mirada or Constitution. Of the five hotel properties, three owners/managers preferred the Constitution and one property owner, who owns two properties, prefers the Mirada. The lights are similar in design and lighting specifications- the Constitution is round and the Mirada has a square shape. Both styles have a modern look that blends well with contemporary architectural designs.

The lighting distribution company recommends a photometric analysis on the property to determine the proper spacing and how many units are needed.

Pricing per lighting unit with a standard round pole are as follows:

Constitution, with 12-foot pole- \$1,837.50 plus freight shipping and tax\*

Mirada, with 12-foot pole, \$1,681.50 plus freight shipping and tax\*





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Department of Economic Development



## **Mirada Post Top Pedestrian Scale**

The Mirada Post Top (MPP) transcends traditional lighting by blending modern aesthetics and urban architectural style seamlessly. Its day-form can bring an organic look into environments and it's after-dusk features include premium distributions, high product configurability and intelligent controls. The Mirada Post Top (MPP) creates a paradox of unrecognized aesthetics and performance to enhance any site.

**Ideal Applications:** Parking lot lighting, roadway lighting, street lighting, walkway lighting.



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Department of Economic Development



## Constitution – Decorative Post Top

Featuring LSI's high-performance LED optical system, the Constitution is designed for illuminating pathways, walkway areas and campus sites. Its modern look complements contemporary architectural design elements of a site. These fixtures provide improved photometric performance and save up to 80% in energy usage when compared to existing HID.

**Ideal Applications:** Parking lot lighting, roadway lighting, street lighting, walkway lighting.



**Economic  
Development**

# **Pedestrian lighting options at Hampton Court**

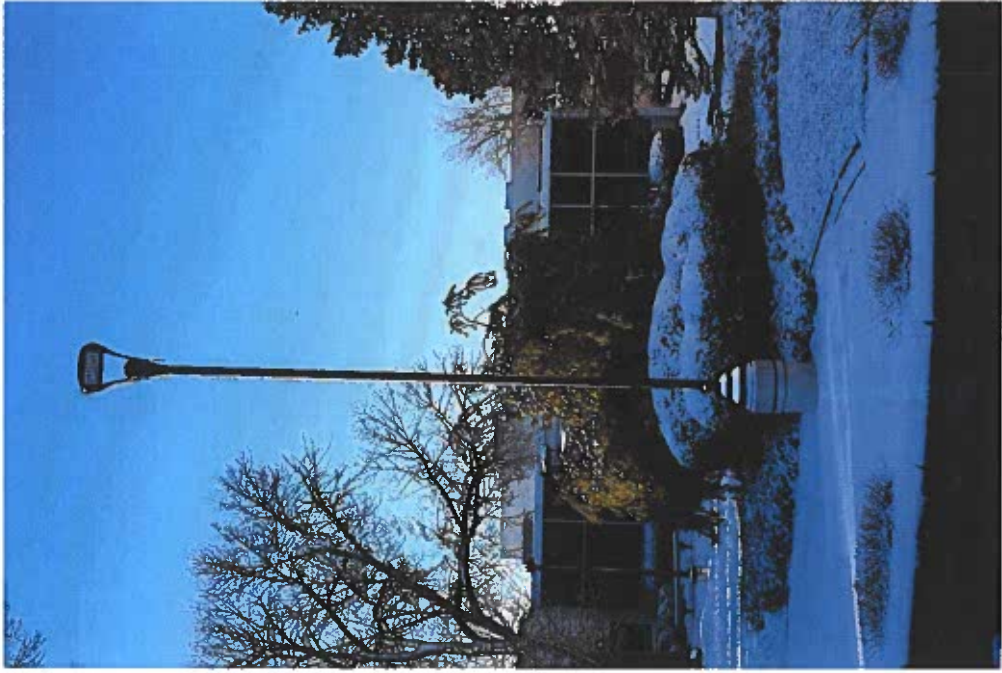


# Mirada Post Top (MPP) Outdoor LED Post Top



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**Mirada Post Top**



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## Mirada Post Top



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# Constitution Decorative Post Top & Area Light



Constitution - XCN4  
LED Decorative Pedestrian & Area Light



This latest iteration of the LED Constitution decorative and pedestrian area light features LSI's innovative and high-performance silicone optics, as also featured in LSI's ground-breaking, patent-pending Mirada Series fixtures.

The Constitution is designed to illuminate pathways, walkway areas and campus sites. Its contemporary, sleek design complements architectural design elements well.

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## Constitution Post Top & Area Light



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## Constitution Post Top & Area Light



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**MIRADA**



**CONSTITUTION**





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**OFFICE OF THE CITY MANAGER**

**MEMORANDUM**

**TO:** Mayor / Council  
**FROM:** Lee Gilmour, City Manager  
**DATE:** April 14, 2021  
**REFERENCE:** Federal money

The Federal American Rescue Plan Act recently passed by Congress will provide direct payments to the City of Perry. The amount and timing have not been provided. It is suggested recipients plan for the use of the monies.

The Administration recommends Council authorize, subject to final guideline of the grant, these monies be use for the following purposes:

1. Reimburse the various operating funds for COVID-19 costs through 5/31/21.
2. Any remaining monies be used for Water / Sewer improvements.

**cc:** Mr. R. Smith  
Ms. B. King  
Mr. M. Worthington



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**OFFICE OF THE CITY MANAGER**

**MEMORANDUM**

**TO:** Mayor / Council  
**FROM:** Lee Gilmour, City Manager  
**DATE:** April 14, 2021  
**REFERENCE:** Traffic counts in downtown district

At the request of the Administration the Engineering Division conducted traffic counts on Washington Street, Ball Street and Jernigan Street where they intersect Main Street to determine the viability of current traffic control devices.

The results are:

Street	Overall Average	Weekend Average
Washington Street	2,267/wk	2,310/wk
Ball Street	2,701/wk	3,044/wk
Jernigan Street	231/wk	244/wk

The Jernigan Street numbers are under the threshold required for a traffic signal.

The Administration recommends Council authorize the removal of the traffic control devices at the interstation of Main Street / Jernigan Street and Carroll Street / Jernigan Street and replace with stop signs on Jernigan Street only-both directions. This matches the intersection of Jernigan Street / Commerce Street.

**cc:** Mr. R. Smith  
Ms. A. Firtzner  
Mr. C. McMurrian  
Ms. J. Thomas